

Veronica Elena Holley

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aboutveronicaholley.com

Greater Los Angeles Area

Company Management Experience:

Unnamed Theatre Company	Producing Artistic Director / Founder / Director	2021 – Present
Center Theatre Group	Company Management Fellow	Sept.– Dec. 2018

Care Providing Experience:

In-Home Supportive Services	Care Provider	2018 – Present
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Stage Management Experience:

Long Beach Playhouse	Stage Manager	<i>COMPANY</i>	2022
Ingenuity and Company	Stage Manager	<i>College Friends Fun Show Hour</i>	2020*
On The Edge Theatre	Stage Manager	<i>Taming of the Shrew: Reverse</i>	2020*

*Performed online via Zoom during the Covid-19 Pandemic

Vanguard Lyceum Theater	Stage Manager	<i>The Curious Savage; Open All Night</i>	2016 – 2017
Newport Theatre Arts Ctr.	Stage Manager	<i>Death By Design</i>	2017
Long Beach Playhouse	Stage Manager	<i>Guys and Dolls; *Dracula</i>	2017
Mariner's Christian School	Stage Manager	<i>Peter Pan Jr.</i>	2017
American Coast Theatre Co.	Stage Manager	<i>Rosencrans and Guildenstern Are Dead</i>	
		<i>James and the Giant Peach Jr.</i>	2016

Special Events:

Morongo Casino	Special Event Staff	May – Sept. 2018
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Cinema Management Experience:

Regal Yorba Linda & IMAX	Assistant Manager	Sept. 2019 – Ag. 2020
Regal Irvine Marketplace 10	Senior Team Lead	Ap. 2019 – Sept. 2019
Regal Cinemas Westpark 8	Team Lead	Feb. 2019 – Ap. 2019
	Associate Manager	July 2018 – Feb. 2019
	Server	July 2017 – July 2018

Education:

UCI – Paul Merage School of Business	Certification in Arts Management	December 2019
Vanguard University	Bachelor of Arts in Theatre	May 2018

Management and Communication Skills: Producing; Artistic Directing; Directing for the Stage; Stage Management; Cinema Management; Training non-supervisory employees; Managing payroll for theatrical companies; Booking itineraries for travel; Organizing invoices; Efficiently creating and filing paperwork; Crisis/Emergency Management skills; Alexander Technique for breathing and release of stressors; Communication for developmentally delayed individuals; Type 70 WPM.

Theatre Operations Skills: Point of Sale; Cash Management; Interviewing; Guest Service; Utilize Cash Desk and Back Office; Experience with inventory, receiving orders and working with vendors; Utilize Microsoft Office and Outlook; Ushering; Bartending; Knowledge of SharePoint; Advocating for company marketing promotions.

Important Documentation: California Driver's License; United States Passport, CPR/AED/First Aid Certified; TIPS.

Languages: Fluent in English, Spanish.

References upon request.